

**Minutes**  
**NORTH CATASAUQUA BOROUGH COUNCIL MEETING**  
**December 5, 2022**

PEOPLE PRESENT

CALL TO ORDER – 7pm

PLEDGE OF ALLEGIANCE

PRESENT: Vice President John Yanek. Councilpersons: Mark Gioielli, Dan Snyder, Jessica Cope, Michele Hazzard. Mayor Wm. Molchany. Solicitor Steven Goudsouzian, Treasurer Annette Englert, Secretary Tasha Jandrisovits

Also present were Police Chief Christopher Wolfer and Fire Chief Roger Scheirer

ABSENT: Pete Paone and Mike Macsisak

APPROVAL OF MINUTES

Correction - p.5 change the Mako's office to Zach Mako's office.

MOTION: By Mark Gioielli to approve the minutes from 11/21/2022. 2<sup>nd</sup> by Michele Hazzard. No additional discussion, all in favor.

PEOPLE PRESENT - none

TREASURER REPORT – Annette Englert

**TREASURER'S REPORT**  
**DECEMBER 2022 #1**

- I need Resolution No. 369 passed to eliminate employee contributions to the Police Pension Fund due to the unit values from the Police Plan unit values will be sufficient to satisfy the 2023 MMO.
- I have filed for reimbursement and received funds from:
  - Hotel Tax Grant – Concert Series \$4,000.00 (I will be reimbursing the Recreation Committee for those funds)
  - Grow NORCO – Police Parking Lot and Carport \$50,000
  - Grow NORCO – AED's \$5,500
- Filed but not received funds from:
  - Grow NORCO – Air packs \$50,000
  - Hotel Tax Grant – Community Days \$2,100

- I need a motion to pass the 2023 Proposed General Fund budget in the amount of \$2,315,102 with the millage rate at 15.2 and the 2023 Proposed Sewer Fund budget in the amount of \$844,050 with the rate set at 150%.

Need to add a vote for Resolution to the Agenda for the contribution to the police pension fund remaining at \$0 for the police department for this year.

MOTION: By Mark Gioielli to amend the agenda to vote on resolution #369 regarding the police contribution to the pension plan. 2<sup>nd</sup> by Michele Hazzard. No additional discussion, all in favor.

Annette explained every year we need to approve a resolution stating what the contribution to the MMO for the Police Pension fund will be for the following year. In 2023, the contribution will be \$0, it was discussed that in the future that may change.

MOTION: By Michele Hazzard to eliminate any contribution by the police in 2023 to the MMO for the pension fund. 2<sup>nd</sup> by Mark Gioielli. No additional discussion, all in favor.

MOTION: By Michele Hazzard to approve the general fund budget for 2023 in the amount of \$2,315,102 with a millage rate of 15.2. 2<sup>nd</sup> by Jessica Cope. No additional discussion, all in favor.

MOTION: By Michele Hazzard to approve the sewer fund budget for 2023 in the amount of \$844,050 with the sewer rate set at 150%. 2<sup>nd</sup> by Jessica Cope. No additional discussion, all in favor.

#### OFFICE REPORT – Tasha Jandrisovits

- Hacker v. Zoning Hearing Board North Catasauqua and New Image Enterprise decision

Tasha read a summary of the decision which stated that the court upheld the zoning hearing board decision.

#### PUBLIC WORKS SUPERVISOR REPORT – Travis Brett - no report

John mentioned there were two snowflakes with issues, one out and one blinking. Travis said he was aware of both and working on it. John stated he once again has received multiple positive comments about the park and town decorations and everyone agree.

#### CIVIL SERVICE – Roger Scheirer - no report

#### EMERGENCY MANAGEMENT REPORT – Roger Scheirer –

Borough wide Evacuation plan complete. Roger will have printed copy in his office if anyone would like to stop in to review and/or discuss.

FIRE DEPARTMENT REPORT – Roger Scheirer

North Catasauqua Borough  
Council Meeting Report December 5<sup>th</sup> 2022  
Fire/ EMA/Civil Service

**Fire Chief Report**

1. 9 calls for the month of November.
2. I handed out tonight the reports for 2022 so far.
  - Calls for the month on November.
  - Incident Statistics for the year so far.
  - Incident type count per municipality per station for 2022.
  - Classes and training completed by personnel for 2022.

Dan asked what malicious fire calls are. Roger replied several things get classified under this, for example burnt toast, does not necessarily mean it was intentional. John mentioned the report is only through November and there is 6 pages of hours and certifications, that is impressive, he thanked Roger and the department for doing a good job.

POLICE DEPARTMENT REPORT – Chief Wolfer



**North Catasauqua Borough Police Department  
November 2022 1<sup>st</sup> Monthly report**

**October Dispatched calls-**

- Parking tickets- 11
- Summary arrests-
  - 2- Parking within a crosswalk
  - - Operating vehicle with fraudulent inspection
  - 12- Operating vehicle with expired inspection
  - 5- Operating vehicle with expired registration
  - - Operating vehicle without insurance
  - 3- Failure to stop at properly posted stop sign
  - - Possession of dog without proper license
  - - Harboring of a dangerous dog
  - - Borough ordinance, dog at large
  - - Parking in a no parking zone
  - - Animal cruelty
  - - failure to use turn signal
  - - Vehicle inspection code violation

- 2- Operating vehicle without working headlights
- 1- Operating vehicle on wrong side of roadway
- 2- Failure to pay parking ticket
- 1- Operating vehicle without rear lights
- Misdemeanor arrests-
  - 1- Possession of a schedule 1 controlled substance
  - 3- Possession of a small amount of Marijuana
  - 3- Possession of drug paraphernalia
  - 2- DUI Schedule 1 controlled substance
  - 4- DUI general impairment unsafe driving
  - 1- DUI highest rate of alcohol
  - 1- DUI high rate of alcohol
  - - Corruption of minors
  - - Endangering the welfare of a child
  - 2- Harassment threats via communication

### Moving Forward

- All officers successfully completed annual firearms qualification
- Officer Santiago and I co-instructed a self-defense class with Palmerton PD. Will be bringing that to N. Catty in the next year
- Ofc. Hazim began Phase 1 of the Field Training Program yesterday 11/6/22

### Handicapped parking request

- 1203 3<sup>rd</sup> Street. Placard verified, no off-street parking
- 1032 2<sup>nd</sup> Street. Placard verified; off-street parking is available but applicant "can't walk up back yard"
- 1244 3<sup>rd</sup> Street. Placard verified, no off-street parking

### TRAINING COMPLETED

- Sgt. Tramonte completed DRE Instructor training through the International Chiefs of Police Association
- Det. O'Donnell completed Fire Investigator training through the Lehigh & Northampton County Fire Investigation Training Association
- Det. O'Donnell completed Crisis Intervention Team Instructor training

Chief Wolfer discussed that Ofc. Douglas worked to be able to remove 12 vehicles from the impound this week and 4 more due to move on Friday. Ofc. Hazim is moving to Phase 11 of his training, doing very well. Mark asked how the procedure with the bus patrol is going – Chief Wolfer stated that it went live mid-October and they have had 5 violations so far. We check the system once a week, officer will review, video shows vehicle info, driver, etc. We hit approve and they issue citation. John asked that Chief Wolfer provide a summary end of year report similar to what Roger provided in January as well.

OFFICE INSURANCE & PERSONNEL REPORT - Mark Gioielli – no report

PUBLIC WORKS REPORT - John Yanek – no report.

RECREATION COMMITTEE REPORT – Michele Hazzard no report

Dan asked why no Christmas carols at the tree lighting. Liked when they handed out flyers with the words and everyone sang. Discussed that schedule changed due to rain date, the Catasaqua band had another commitment and the college kids were back in school on Monday. Dan said maybe we can look to bring that back next year.

LAW COMMITTEE REPORT - Michele Hazzard - no report

PUBLIC PROPERTY & PARKS REPORT - Jessica Cope – no report

John stated the equipment looks great, very nice. Jess said yes, people are using it already.

PUBLIC SAFETY-POLICE – Michael Macsisak - absent

PUBLIC SAFETY-FIRE REPORT – Daniel Snyder- no report

MAYOR REPORT – William J. Molchany, Jr.

Attended training with Chief Wolfer, it was a good meeting, they shared a lot of information.

SOLICITOR REPORT – Atty. Steven Goudsouzian – no report

COUNCIL PRESIDENT REPORT - Peter Paone - absent

NEW BUSINESS

Annette – informed council that our insurance costs were down over \$900, large in part to Chief Wolfer for all the standard operation procedures and training and to Chief Scheirer with our ISO rate dropping, both departments strongly contributed to this.

Jess – let Tasha know ok to cancel tomorrow’s planning commission meeting

APPROVAL OF BILLS

MOTION: By Mark Gioielli to approve all invoices. 2<sup>nd</sup> by Michele Hazzard. No additional discussion, all in favor.

ADJOURNMENT

MOTION: By Jess Cope to adjourn the meeting at 7:26pm. 2<sup>nd</sup> by Michele Hazzard. No additional discussion, all in favor.

ATTEST:

A handwritten signature in black ink, appearing to read 'Tasha Jandrisovits', with a large, sweeping flourish extending to the left.

Tasha Jandrisovits

Borough Secretary