

**PROPOSAL TO THE BOROUGH OF NORTH CATASAUQUA,  
PENNSYLVANIA FOR REFUSE COLLECTION  
AND DISPOSAL FROM RESIDENTIAL UNITS  
WITH COLLECTION, PROCESSING, AND MARKETING OF  
RECYCLABLES**

**Presented by:**

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**Name**

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**Address**

## LETTER OF INTENT AND CERTIFICATION

Borough Council  
Borough of North Catasauqua  
1066 Fourth Street  
North Catasauqua, PA 18032

Dear Borough Council:

Upon review of the Request for Proposals and Specifications, inclusive of instructions to bidders, bid bond, conditions, and the contract documents; examination of the site to assess local conditions that may, in any manner, affect the cost, progress, or performance of the Services; consideration of Federal, State, and local laws, ordinances, rules, and regulations that may, in any manner, affect the cost, progress, or performance of the Services; and accounting for any factors arising from the foregoing in the Bid submission; the undersigned hereby submits this proposal, and encloses herewith as proposal guaranty, a Certified or Treasurer's Check, or Bid Bond, in an amount not less than ten percent (10%) of the bid herein submitted. It is understood and agreed that said bond will be forfeited if this proposal is accepted by the Borough and the undersigned fails to furnish approved bonds and execute the contract within the time designated by the Borough; otherwise, the guaranty will be returned.

The undersigned hereby declares it understands and accepts the scope, terms, and conditions of the Services as set forth in the Request for Proposals, the Contract, and in any and all related documents.

The undersigned hereby declares that no official, agent or employee of the Borough is interested, directly or indirectly, as a principal, surety, or otherwise, in this proposal or in the performance of the contract work or business to which it is related, or in any portion of the profits thereof.

It is further declared that the undersigned is the only party interested in this proposal as principal, and that this proposal is made without collusion with any person, firm, or corporation.

The undersigned hereby agrees that if it is the Successful Bidder, it will execute the Contract and furnish surety bonds in the amount of one hundred percent (100%) of the contract price within ten (10) days of receipt of the Contract, and will begin work promptly when notified by the Borough to proceed.

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Printed Name

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Signature/Title

# BID PROPOSAL

**35 Month Contract**

**Total Bid**

**February 1, 2021 – December 31, 2023**

\$ \_\_\_\_\_

**59 Month Contract**

**Total Bid**

**February 1, 2021 – December 31, 2025**

\$ \_\_\_\_\_

## **Contract Item #1: Curbside Garbage Collection**

<b>Cost per unit/year (35 mo.)</b>	<b>Estimated Number of Units</b>	<b>Bid Price</b>
	1137 as of 12/2020	

<b>Cost per unit/year (59 mo.)</b>	<b>Estimated Number of Units</b>	<b>Bid Price</b>
	1137 as of 12/2020	

## **Contract Item #2: Curbside Recycling Collection**

<b>Cost per unit/year (35 mo.)</b>	<b>Estimated Number of Units</b>	<b>Bid Price</b>
	1137 as of 12/2020	

<b>Cost per unit/year (59 mo.)</b>	<b>Estimated Number of Units</b>	<b>Bid Price</b>
	1137 as of 12/2020	

## **Contract Item #3: Dumpster Collection**

<b>Cost per unit/year (35 mo.)</b>	<b>Estimated Number of Units</b>	<b>Bid Price</b>
	3	

<b>Cost per unit/year (59 mo.)</b>	<b>Estimated Number of Units</b>	<b>Bid Price</b>
	3	

## **Contract Item #4: Recycle Materials Dumpster Collection** (\*dumpster in shared location for residents to drop off recyclables)

<b>Cost per unit/year (35 mo.)</b>	<b>Estimated Number of Units</b>	<b>Bid Price</b>
	1	

<b>Cost per unit/year (59 mo.)</b>	<b>Estimated Number of Units</b>	<b>Bid Price</b>
	1	

**The disposal site to be used during the life of the contract is:**

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**The processing facility or facilities to be used during the life of the contract is/are:**

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Printed Name

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Signature/Title

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Witness

CORPORATE SEAL (IF APPLICABLE)

**AFFIDAVIT OF NON-COLLUSION**

The undersigned hereby attests that they are (agent, owner, partner, officer, or other authorized representative) of \_\_\_\_\_, the Bidder which has submitted the attached Bid, and;

1. Such Bid is genuine and not a collusive or sham Bid;
2. Neither the Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Bidder, firm, or person, to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement, collusion, conference or other communication with any other Bidder, firm, or person to fix the price or prices in the attached Bid or the Bid of any other Bidder, or to fix any element of the Bid Price in this or any other Bid, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Borough or any person interested in the proposed Contract;
3. The prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest; and
4. Neither the Bidder nor any of its officers, partners, owners, agents, or parties in interest, have any interest, present or prospective, that can be reasonably construed to result in a conflict of interest between them and the Borough.

By my signature below, I hereby attest that I, by and on behalf of the Bidder, understand and agree that the representations made herein are material to the bid selection and contract process, and the Borough will rely on the same in awarding said Contract. I, by and on behalf of the Bidder, understand and agree that any misstatement in this affidavit shall be treated by the Borough as fraudulent concealment of the true facts relating to the submission of bids under the related Request for Proposals.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature/Title

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(Notary Public)\_\_\_\_\_ My commission expires:

## **NON-DISCRIMINATION STATEMENT**

The undersigned, by and on behalf of the Bidder, hereby certifies that it shall not discriminate against any employee or applicant for employment because of race, color, age, veteran status, disability, family status, religion, gender, or national origin. The undersigned, by and through the Bidder, shall take affirmative action to ensure that eligible applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, age, veteran status, disability, family status, religion, gender, or national origin.

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Printed Name

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Signature/Title

## BUSINESS CERTIFICATION

**Instructions:** This document must be complete and notarized when submitted. The submission of an incomplete or un-notarized document may disqualify an otherwise qualified Bidder. Separate sheets may be attached as necessary to answer all questions completely.

Name of Business: \_\_\_\_\_

Main Office Address: \_\_\_\_\_

Office from which this contract will be served: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Date of Organization: \_\_\_\_\_ Form of organization: \_\_\_\_\_

Place of Incorporation (if applicable): \_\_\_\_\_

Length of time in business under present name: \_\_\_\_\_

Officers (please attach, listing names and titles of officers).

Contracts on hand (please attach, showing the amount of each contract and the anticipated date of completion).

Have you ever failed to complete any work awarded to you? YES \_\_\_\_\_ NO \_\_\_\_\_ If YES, please state where and why: \_\_\_\_\_  
\_\_\_\_\_

Have you ever defaulted on a contract? YES \_\_\_\_\_ NO \_\_\_\_\_ If YES, please state where and why: \_\_\_\_\_  
\_\_\_\_\_

List the major equipment you have available for this contract: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe bidder's experience in trash and recycling hauling and disposal (please attach).

Has bidder ever been party to or otherwise been involved in any action or legal proceeding wherein a discrimination claim has been asserted? YES\_\_\_\_\_ NO\_\_\_\_\_ If YES, please provide jurisdiction, docket number, and description of claims and outcome:\_\_\_\_\_

\_\_\_\_\_

Name, address, telephone number and contact person at surety company who will provide bonding for this contract:\_\_\_\_\_

\_\_\_\_\_

Name, address, telephone number and contact person at insurance company/(ies) who will provide insurance coverage for this contract:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DATE:\_\_\_\_\_

\_\_\_\_\_

Signature

\_\_\_\_\_

Title